

Draft Minutes of CPA Educational and School Psychology Section Annual General Meeting

June 26, 2018, 4:00 – 5:00 PM

Palais des Congrès de Montréal, room 519b

Recorded by Maria Kokai

Section Chair, Judith Wiener, called the meeting to order.

In attendance: Judith Wiener; Debra Lean; Melissa Mueller; Lauren Goegan; Sarah Babcock; Steven Shaw; Dawn Hanson; Nathalie Sagar; Joseph Snyder; Coranne Johnson; Marlene Desjardins; Alice Latimer; Tina Montreuil; Stephanie Martin; Michael Clyde; Emily Stubbert; Damien Cormier; Maria Kokai; Laurie Ford; Rachel Weber; Greg Davies; Eloise Williams; Bronwyn Lamond; Harrison McNaughtan; Gina Harrison; Todd Cunningham; Esther Geva; Lia Daniels; Alexandra Ruddy; Rochelle Picardo; Virginia T. Guests: Zoe Morris; Preeti Nakhat.

1. Chair's Report:

- a. Executive members –Judy thanked the members of the Executive who are finishing their term on the Executive for their valuable contributions: Juanita Mureika, former Chair and Past-Chair, who has also set up a listserve for school psychology practitioners; Troy Janzen who was newsletter editor for several years and has given valuable advice on professional issues; and Allyson Harrison, Secretary/Treasurer.
 - b. Judy welcomed the new members of the Executive: Maria Rogers (Chair-Elect), Maria Kokai (Secretary-Treasurer), Rachel Weber, Member at Large, as well as Laurie Ford (Chair).
MOTION: The acclamation of Dr. Maria Rogers as Chair-Elect, Dr. Maria Kokai as Secretary-Treasurer, and Dr. Rachel Weber, as Member at Large.
Moved by Ester Geva, and seconded by Debra Lean **CARRIED**
 - c. Budget waiver: Judy indicated that only \$5,000 is allowed as reserve to carry over to next year versus in previous years any surplus could be carried over. The funds currently available for the section will be used for the following: Travel expenses for Convention Symposium organized by Ester Geva (June 27, 2018); Travel expenses for keynote speaker, Jonathan Weiss; student poster awards; Trainers' Meeting; school psychology promotion.
 - d. Teacher Help Project: at the request of Dr. Penny Corcum, Judy informed the members attending the meeting about the Teacher Help Project, a web-based resource for teachers.
2. **Approval of Minutes** of the 2017 Section Annual General Meeting as drafted
Moved by –Laurie Ford, seconded by Coranne Johnson **CARRIED**
3. Financial Report – Allyson Harrison/Judy Wiener – see attached. Judy reported on behalf of Allyson Harrison who was unable to attend. There is still a large surplus, and CPA has indicated that by the end of 2018, all surplus budgets will be taken back up to a

\$5000 maximum balance. The funds currently available for the section will be used for the following: convention expenses, student poster awards; Trainers' Meeting; school psychology promotion.

Approval of Treasurer's report –

Moved by Laurie Ford, and seconded by Coranne Johnson

CARRIED

4. Convention – Tina Montreuil and Judy Wiener (see attached)
 - a. Review Process: Tina reported that several members and student associates reviewed the submissions, which covered diverse themes. ICAP automatically accepted submissions above a certain score.
 - b. CPA/ICAP Section Events: There are a number of Educational and School Psychology Section presentations (e.g. on literacy development, LD, autism, AT, Indigenous populations, bullying, concussion, etc.)

5. Promoting School Psychology – Coranne Johnson: promotional material (poster and postcard) is available in hard copy, and will be distributed in September electronically to promote school psychology. The plan is to create new materials every year.

6. Awards – Jen Theule & Damien Cormier presented the awards to Lauren Goegan, Sarah Babcock and Bronwyn Lamond. Judy congratulated the students, and thanked Jen and Damien for their role and contributions.

7. Communications
 - a. Newsletter – Janine Montgomery
 - b. Website – Laurie Ford & Adam McCrimmon
 - c. Practitioner's Listserv – Juanita MureikaLaurie Ford provided an overview and raised the question of how our communications could be made more effective, and what other forms of communication need to be used (i.e. other forms of social media). This will be an agenda item at the fall executive meeting.

8. 2nd Annual Trainers' Meeting – Laurie Ford: for those who are involved in practicum and internship training. The event took place on June 25, 2018, and was hosted by Tina Montreuil and Steven Shaw at McGill. Several action items were specified, such as; providing input from school psychology into the CPA Accreditation panel's survey; focus on continuing education.

9. Student Activities – Lauren Goegan, Alexandra Ruddy, Shalini Sivathanan reported on the creation of a student Section Facebook page; social event for students tomorrow. Laurie thank to the students for their contributions.

10. Plans for 2018/2019 – Laurie Ford, as the new Chair of the section, thanked Judy for her work as Chair. Plans include continued focus on strengthening the identity of the section school psychology; expand and diversify the membership; increase within-section collaboration; build capacity of new members to enhance renewal.

11. Adjournment